

August 10, 2018

EMBASSY OF JAPAN IN THE PHILIPPINES  
2627 Roxas Boulevard, Pasay City, 1300

Dear Sir / Madam:

Greetings!

I am writing to explain why I cannot provide a baptismal certificate as a supplementary document needed for my tourist visa application.

Though my parents are a devout Catholic, I never had a chance to be baptized as a child. And, right now, I am still in the process of searching for a religious organization where my personal perception about life - and its spiritual meaning - can best fit in.

With regards to my school records (Form 137), the secondary school where I attended told me that the document was already forwarded to my college - it was one of the requirements for college admission. The college registrar, however, told me that they could not give me the lone copy of my Form 137 as they need it for their permanent records. They suggested that I present to your good office my Transcript of Records (TOR) instead - my college scholastic records - which they could generously provide.

So, along with the primary requirements, attached in my tourist visa application are my TOR and a copy of my high school yearbook.

I also have included other pertinent documents that you might find useful as you judge the value of my application.

Sincerely yours,

ROY VAN REGIDOR RIVERO  
Tourist Visa Applicant